

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
GARFIELD WATER DISTRICT
October 15, 2024**

1. President Pat Ricchiuti called the meeting to order at 12:35 p.m. In attendance were Directors Karl Kienow (arrived at 12:40 p.m.), Bill Smittcamp, and Palmer Lien. Attorney Lauren Layne, Engineer/Watermaster Nick Keller, and Secretary Paul Woodworth were also present. Director Mark Johnson was absent.

2. Approval of Minutes

The President came back to this item when Director Kienow entered the meeting at 12:40 p.m.

It was moved by Karl Kienow and seconded by Bill Smittcamp to approve the minutes of the September 18, 2024 meeting. The Directors present approved the motion with Palmer Lien abstaining and Director Johnson absent.

3. Business and Presentations from the Floor

None.

4. Additions to the Agenda

None.

It was moved by Palmer Lien and seconded by Bill Smittcamp to approve the agenda. The Directors present unanimously approved the motion, with Directors Johnson and Kienow absent.

5. Potential Conflicts of Interest - Board members were asked if any conflicts of interest existed.

No conflicts were identified.

6. Correspondence

A. None

7. Financial Reports

A-I. Mr. Woodworth presented the monthly financials. Mr. Woodworth updated the Board on the District's operating funds cash balance, bank reconciliations, and profit and loss statement.

Mr. Woodworth provided a status update on the US Bank Money Market account opening. The US Bank representative provided an additional registration packet required for a government entity. Mr. Woodworth submitted the packet and is awaiting the signature cards and account login. Mr. Woodworth requested authorization to increase the initial deposit to \$100,000 once the account is opened.

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
GARFIELD WATER DISTRICT
October 15, 2024**

It was moved by Palmer Lien and seconded by Karl Kienow to increase the transfer amount from \$50,000 to \$100,000 from the District's operational checking account to a new FDIC insured US Bank Money Market checking account. The Directors present unanimously approved the motion, with one Director Johnson absent.

Mr. Woodworth provided each water user with a monthly invoice, year-to-date water usage report, and billing statement showing each month's usage.

Mr. Woodworth notified the Board that the District received payment from Chelsea Downs HOA (HOA) for the prior year water allocation.

Mr. Woodworth provided an update on the water order receivables. Mr. Woodworth discussed the small water deposits on file and where the aging exceeds 12 months. Mr., Woodworth will process refund checks for approval at the next Board meeting.

It was moved by Bill Smittcamp and seconded by Palmer Lien to accept the monthly financial reports. The Directors present unanimously approved the motion with Director Johnson absent.

8. Bills to Pay

Mr. Woodworth provided the Board with the monthly bill payment report for approval. Mr. Woodworth noted that the monthly water payments to the Bureau of Reclamation (BOR) will be made on the new BOR PAY.GOV website. The Board would like an item on the agenda next month to consider paying off the debt to FWA.

It was moved by Palmer Lien and seconded by Karl Kienow to approve the bill payments. The Directors present unanimously approved the motion with Director Johnson absent.

9. Water Master Report

A. Mr. Keller reported meter readings of 254.248 AF for September and FWA reported 227 AF of usage. Mr. Keller reported year-to-date usage of 1,467.62 AF. FWA reported year-to-date usage of 1,377 AF. Mr. Keller discussed the discrepancies in readings during the water year.

Mr. Keller noted that 17.324 AF was put into the District's recharge basin in September. The District's year-to-date recharge allocation for the basin is 125.342 AF.

Mr. Keller reported a small leak on Copper Avenue. Mr. Keller noted the leak repair will be part of the scheduled pipeline replacement project. Mr. Keller will present the project bids for

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
GARFIELD WATER DISTRICT
October 15, 2024**

award at the next Board meeting. Mr. Keller will also include the valve repair/replacement on Lateral 5 as part of the project. Mr. Keller expects the pricing to be similar to the prior project.

Mr. Kienow noted the standpipe on Copper Avenue near the Sunnyside 40 property was clogged by an animal carcass. Mr. Kienow suggested placing a grate within the standpipe to block large animals from entering. Mr. Keller will work on the grate fitting design and installation. The Board also asked for an update on what meters should be calibrated this winter.

B. Mr. Keller informed the Board he sold 469 AF of the 475 AF authorized for sale by the Board. Hills Valley Irrigation District purchase 280 AF and Lewis Creek Irrigation District purchased 189 AF. Mr. Keller noted the remaining 6 AF will return to the District's water schedule (inventory) balance.

10. Continuing Business to consider and take action

A. North Kings Groundwater Sustainability Agency

Mr. Kienow stated that the Board met and conducted the standard order of business. Mr. Kienow stated that the updated draft Groundwater Sustainability Plan (GSP) was issued and is being circulated for review.

Mr. Keller stated the Technical Advisory Committee (TAC) was cancelled.

No action taken. This item will be added to the next Board meeting agenda.

B. Community West Bank Line of Credit

Mr. Woodworth will contact Ms. Salas on the status of the line of credit application.

No action taken.

C. Board of Directors Election Procedures and Timeline

Mr. Woodworth did not receive any requests or communications regarding the election.

No action taken.

D. Fresno County Special Assessment Packet

Mr. Woodworth did not receive any additional change requests.

No action taken.

**MINUTES OF THE SPECIAL MEETING
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GARFIELD WATER DISTRICT
October 15, 2024**

E. FY 2022 and 2023 Bi-Annual Audit – status update

Mr. Woodworth discussed the status of the audit. Mr. Keller will schedule a meeting with Mr. Woodworth to finalize the Bureau of Reclamation (BOR) usage and billing reconciliation for the audit period.

F. Workers Compensation Insurance Policy Quote(s) – review and take action

There was no update on this item.

11. New Business

A. None

12. Public Hearing

None

13. Closed Session

None.

14. Next meeting is scheduled for November 19, 2024 and it will be held at P-R Farms, 2917 Shepherd Avenue, Clovis, California at 12:30 p.m.

15. The meeting adjourned at 1:29 p.m.