

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
GARFIELD WATER DISTRICT
March 19, 2024**

1. President Pat Ricchiuti called the meeting to order at 12:45 p.m. In attendance were Directors Palmer Lien and Mark Johnson. Watermaster Aram Azadian, Attorney Lauren Layne, Engineer Nick Keller, and Secretary Paul Woodworth were also present. Directors Karl Kienow and William Smittcamp were absent.

2. Approval of Minutes

It was moved by Palmer Lien and seconded by Mark Johnson to approve the minutes of the February 20, 2024 meeting. The Directors present unanimously approved the motion, with two members absent.

3. Business and Presentations from the Floor

None.

4. Additions to the Agenda

None.

It was moved by Mark Johnson and seconded by Palmer Lien to approve the agenda. The Directors present unanimously approved the motion, with two members absent.

5. Potential Conflicts of Interest - Board members were asked if any conflicts of interest existed.

No conflicts were identified.

6. Correspondence

A. Bureau of Reclamation – FY 2023 Water Deliveries and Charges By Month For CVP Water - Mr. Woodworth presented the reconciliation request from the Bureau of Reclamation (BOR). Mr. Keller discussed the request and will complete the analysis and provide to Mr. Woodworth for submission.

B. State Controller’s Office – Government Compensation in California Report (GCC) – Mr. Woodworth presented the annual GCC notice.

7. Financial Reports

A-I. Mr. Woodworth presented the monthly financials. Mr. Woodworth updated the Board on the District’s operating funds cash balance, bank reconciliations, and profit and loss statement.

Mr. Woodworth noted that Mr. Bethke continues to make timely installment payments on his past due assessment agreement.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
GARFIELD WATER DISTRICT
March 19, 2024**

Mr. Woodworth notified the Board that Fresno County's first bulk property assessment payment was received. Mr. Woodworth presented the payment details and noted the property owners that did not pay the assessment. Mr. Woodworth discussed the schedule for the next payment cycle per the County's special assessment accounting team.

Mr. Woodworth presented the Chelsea Downs HOA (Omega) water allocation credits for application to the 2024-2025 water order forms. Mr. Woodworth also presented the 2024-2025 BOR water allocation scheduled per the percentage provided by Mr. Keller on February 22, 2024. Mr. Woodworth applied the allocation credit(s) to each user's water order form and mailed out the forms to each water user.

C. Mr. Woodworth notified the Board he completed the GCC report and will submit the form to the State Controller's Office.

It was moved by Palmer Lien and seconded by Mark Johnson to accept the monthly financial reports. The Directors present unanimously approved the motion, with two members absent.

8. Bills to Pay

Mr. Woodworth provided the Board with the monthly bill payment report for approval.

It was moved by Mark Johnson and seconded by Palmer Lien to approve the bill payment checks. The Directors present unanimously approved the motion, with two members absent.

9. Water Master Report

A. Mr. Azadian reported no usage for February 2024. Mr. Azadian noted that Friant Water Authority (FWA) also reported no usage for the month. Mr. Azadian charged the system and will notify Sam Stoops at FWA when the District will start running water.

Mr. Azadian reported that no new leaks were identified. Mr. Azadian requested plans to replace Meter 5.3 at the end of the watering season. Mr. Keller will work on the replacement plans for Meters 1.3 and 5.3 and provide to Mr. Azadian prior to the end of the watering season.

B. Mr. Keller notified the Board that the District has 344 AF of carry-over. Mr. Keller stated the District must use 41.28 AF (12%) of the carry-over by April 30, 2024. Mr. Keller noted the allocation is 60% and expects to stay at that percentage. Mr. Keller made a request to the BOR for a 75% and 90% exceedance analysis. Mr. Keller believes the 75% exceedance analysis is more accurate and if approved by the BOR, the allocation will increase to 85%.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
GARFIELD WATER DISTRICT
March 19, 2024**

Mr. Keller notified the Board that a URF allocation of 10% is now available. Mr. Keller recommends holding the allocation for now, but if the District's allocation is increased, then it could be sold. Mr. Keller will provide an update and recommendation at the next meeting.

10. Continuing Business to consider and take action

A. North Kings Groundwater Sustainability Agency

Mr. Keller stated the Advisory Committee was cancelled.

Mr. Keller stated the Technical Committee met and discussed its planning meetings.

Mr. Keller stated that the Board met and approved the well mitigation policy presented at the prior meeting.

No action taken. This item will be added to the next Board meeting agenda.

11. New Business

A. Central Valley Community Bank Line of Credit

Mr. Woodworth spoke with the loan officer, Ms. Elizabeth Salas, and the Underwriter. The Underwriter requested more background on the District's operation and the type of repairs the District performs. Mr. Woodworth provided the requested information. Ms. Salas will notify Mr. Woodworth when the loan documents are completed. The Board directed Mr. Woodworth to update the name of the bank, which is now Community West Bank.

No action taken.

12. Public Hearing

None.

13. Closed Session

None.

14. Next meeting is scheduled for April 16, 2024 and it will be held at P-R Farms, 2917 Shepherd Avenue, Clovis, California at 12:30 p.m. However, the Board authorized Mr. Woodworth to poll the Board to see if there could be a quorum for a meeting on April 23rd instead, due to tax day.

15. The meeting adjourned at 1:32 p.m.